Authorization for Release of Medical Record Information

Section A: This section must be completed for all Authorizations

Patient Name:	Birth Date:	Social Security No. (optional):

☐ **Obtain stated information from:** **OR** ☐ **Release stated information to:**

Provider's Name:			**Recipient's Name:**		
Address 1:			**Address 1:**		
Address 2:			**Address 2:**		
City:	**State:**	**Zip:**	**City:**	**State:**	**Zip:**
Phone:	**Fax:**		**Phone:**	**Fax:**	

This authorization will expire on the following: (Fill in the Date or the Event but not both.)
Date: **Event:**

Purpose of disclosure:

Description of information to be used or disclosed

Is this request for psychotherapy notes?
☐ Yes, then this is the only item you may request on this authorization. You must submit another authorization for other items below.
☐ No, then you may check as many items below as you need.

Description	Date(s):	Description	Date(s):	Description	Date(s):
☐Complete Medical Record		☐Rehab (PT, ST, OT)		☐x-ray reports/films	
☐Face Sheet		☐Special test/therapy		☐Itemized bill	
☐Dictation reports		☐Rhythm strips		☐UB-04	
☐Physician orders		☐Nursing Documentation		☐1500 claim form	
☐Phys. Progress Notes		☐Transfer forms		☐Entire Practice Record	
☐Medication sheets		☐ER Record		☐Physician office notes	
☐Operative Information		☐Lab Results		☐Other: ___________________	

I acknowledge, and hereby consent to such, that the released information may contain alcohol, drug abuse, psychiatric, HIV testing, HIV results, AIDS information, or genetic testing information. _____________ (Initial). If not applicable, check here. ☐

I understand that:

1. I may refuse to sign this authorization and that it is strictly voluntary.
2. My treatment, payment, enrollment or eligibility for benefits may not be conditioned on signing this authorization.
3. I may revoke this authorization at any time in writing, but if I do, it will not have any effect on any actions taken prior to receiving the revocation. Further details may be found in the Notice of Privacy Practices.
4. If the requester or receiver is not a health plan or health care provider, the released information may no longer be protected by federal privacy regulations and may be redisclosed.
5. I understand that I may see and obtain a copy the information described on this form, for a reasonable copy fee, if I ask for it.
6. I get a copy of this form after I sign it.

Section B: Is the request of PHI for the purpose of marketing?
If yes, the health care provider must complete Section B, otherwise skip to Section C.

Will the recipient receive financial or charity care compensation in exchange for using or disclosing this information? If yes, describe:	☐ Yes ☐ No

Section C: Signatures

I have read the above and authorize the disclosure of the protected health information as stated.

Signature of Patient/Guardian/Patient Representative:	**Date:**
Print Name of Patient/Guardian/Patient Representative:	**Relationship to Patient:**

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